

**KNOX COUNTY CAREER CENTER SCHOOL DISTRICT BOARD OF EDUCATION**

Regular Meeting – May 19, 2016

Minutes of Regular Meeting held May 19, 2016, in the Boardroom of the Career Center, 306 Martinsburg Road, Mount Vernon, Ohio.

Members present: Dr. Margie Bennett, Mr. Donald Rogers, Mrs. Jody Goetzman, Mr. Richard McLarnan, Mrs. Ruby Miller, Mrs. Mary Jean Theaker and Mr. Steve Thompson

Members absent: None

The Pledge of Allegiance was led by Mr. Richard McLarnan.

Presentations were made to the board as follows:

- Adult Education – Diane Shew and Michael Oster discussed the activities of the Massage Therapy Program.

#30-16  
Superintendent's  
Consent Agenda  
Personnel

Mrs. Theaker moved and Mr. Thompson seconded the motion to approve the Superintendent's Consent Agenda as follows:

Personnel, pending completion of all requirements for Career Center employment. Hours shall not exceed 29.5 hours per week for part-time:

Resignations

Dan Donegan – resignation from his full-time position, effective June 30, 2016.

Ben Cook – resignation as Social Studies teacher, effective June 30, 2016.

Mary Beth Dove – resignation as Marketing & Communications Coordinator, effective June 30, 2016.

Tiffany Behrendsen – resignation as Adult NATCEP Coordinator/Primary Instructor, effective May 21, 2016.

Sarah Varughese – resignation as Adult Marketing Coordinator, retroactive to May 12, 2016.

Larry Weckesser – resignation as Adult PN Faculty, retroactive to May 9, 2016.

Substitutes 15-16

Sarah Varughese, Substitute Teacher for the 2015-16 school year, at the established rate.

Mike King – long-term substitute retroactive to May 8, 2016 through May 31, 2016, as needed at \$100/day.

Personnel

Lenor Cochran, High School NATCEP (STNA) Program Coordinator, for up to fifty (50) hours, May 1, 2016, through April 30, 2017, at \$35 per hour. No more than 29.5 hours per week between any high school and Adult Education contracts.

One-Year Certified

One-Year Teacher Contracts, effective July 1 2016 to June 30, 2017

<u>NAME</u>	<u>STEP &amp; CLASS</u>	<u>SALARY SCHEDULE</u>
Jeremi Jarosz	Step 6	Preschool Coordinator Salary Schedule
Starcy Kight	Step 10, Class I	Teachers Salary Schedule
Deidre Rothgeb	Step 10, Class III	Teachers Salary Schedule
Lance Stalnaker	Step 10, Class I	Teachers Salary Schedule
James Scott	Step 12, Class V	Teachers Salary Schedule

Two-Year Certified

Two-Year Teacher Contract, effective July 1, 2016 to June 30, 2018

Angela Eisaman	Step 10, Class II	Teachers Salary Schedule
Brian Enderle	Step 15, Class II	Teachers Salary Schedule
Nathaniel Greene	Step 8, Class II	Teachers Salary Schedule
Eric Legron	Step 5, Class IV	Teachers Salary Schedule
Beth Marhefka	Step 13 Class V	Teachers Salary Schedule
Brent Martin	Step 8, Class II	Teachers Salary Schedule
Amy Rine	Step 10, Class IV	Teachers Salary Schedule

Three-Year Certified

Three-Year Teacher Contracts, effective July 1, 2016 to June 30, 2019

<u>NAME</u>	<u>STEP &amp; CLASS</u>	<u>SALARY SCHEDULE</u>
Keith Chester	Step, 23, Class I	Teachers Salary Schedule

One Year  
Non-Certified

One-Year Non-Certified Contracts, effective July 1, 2016 to June 30, 2017

Shelly Blubaugh	Step 10, Secretary 12 Month Salary Schedule
Vicki Crowthers	Step 0, Facility Operations Salary Schedule, plus afternoon stipend
Brandon McLaughlin	Step 1, Facility Operations Salary Schedule, plus afternoon stipend
Anita Van Winkle	retire/rehire – 1-1/2% increase

Two Year Non-Certified	<u>Two-Year Non-Certified Contracts, effective July 1, 2016 to June 30, 2018</u>		
	Lester Aurand	Step 1, Facility Operations Salary Schedule, plus afternoon stipend	
	Karen Miller	Step 2, Secretary 12 Month Salary Schedule	
	Evan Yough	Step 2, Technician Salary Schedule	
Three Year Non-Certified	<u>Three-Year Non-Certified Contracts, effective July 1, 2016 to June 30, 2019</u>		
	Paul Napier	Step 11 BA	Technology
	Christy Rigg	Step 18	Technology
Summer Workers	<u>Summer Workers – May 31 to August 16, 2016, not to exceed 25 hours per week, at established rate</u>		
	Douglas Brown III	Amanda Cooley	Elise Donegan
	McKenzie Hunter	Tonja Kent	Matthew McDaniel
	Samantha McMahon	Demi Rizor	Jared Robinson
	Logan Springer	Jacob Tiell	
Teacher Aides	<u>Teacher Aides for 2016-2017 School Year</u>		
	All Aides are subject to operational needs, on an as needed basis (not to exceed 29.5 hours per week) at established rate.		
	Michele Baldwin	Linda Brown	Molly Horne Lydia King
Cafeteria Aide	<u>Cafeteria Aide for 2016-17 School Year</u>		
	Amanda Cooley		
Substitute Teachers	<u>Substitute Teachers for 2016-17 School Year</u>		
	Donnae Banton-Edmonds	Thomas Brannan	Doug Burdette Ron Cameron
	Craig Campbell	Denise Campbell	Julia Geiger Mike King
	Pat Lombardo	James Long	Frank McCoy Penny McCoy
	Joseph Nielson	Judith Novak	Patricia Pursel Peggy Pursel
	David Randall	Jennifer Roddy	Jessica Russell Tammie Stephens
	Barbara Stricker-Spitzer	Sarah Varughese	Liz Vidourek
Substitute Custodians	<u>Substitute Custodians for 2016-17 School Year</u>		
	George Baer	Debbie Campbell	Louise McMahon
Substitute Office Workers	<u>Substitute Office Workers for 2016-17 School Year</u>		
	Brenda Barkschat	Gwen Dugan	Lisa Johnson Erica Pullins
	Sandra Rhoton	Beverly Rigg	Aymara Scott Brittany Tipul
Substitute Bus Drivers	<u>Substitute Bus Drivers for 2016-17 School Year</u>		
	Nathan Beach	Kristine Oldacker Doug Peach	Dave Shoro
	David Workman		
Substitute Cafeteria	<u>Cafeteria Substitute for 2016-17 School Year</u>		
	Gwen Dugan		
Extended Days 2015-16	Extended days up to but not exceeding, at established rate, for the 2015-16 school year:		
	Kathie Brown – 2 days	Ed Lambert – 7 days	Beth Marhefka – 3 days
	Dave Rashley – 1 day	Jim Scott – 3 days	
Extended Days 2016-17	Extended days up to but not exceeding, at established rate, for the 2016-17 school year:		
	Kathie Brown – 12 days	Liz Clark – 4 days	Vicki Clark – 20 days
	Craig Cox – 15 days	Elizabeth Edinger – 2 days	Bob Geiger – 7 days
	Nate Greene – 5 days	Tammy Klein – 3 days	Beth Marhefka – 13 days
	Dave Rashley – 2 days	Chris Salvucci – 5 days	Jim Scott – 17 days
Summer OGT	2016 Summer OGT tutors, June 6-10, from 8 a.m. to 12 noon, at a rate of \$80 per student, contingent upon a minimum of five (5) students per subject, completion of the program and OGT test:		
	Julia Geiger, Reading/Writing	Amy Rine, Science	Deidre Rothgeb, Math
Field Trips	Field Trips		
	<u>Date</u>	<u>Class/Organization</u>	<u>Location</u>
	5/21/16	Landscape Design	Murfield Village – Dublin – plant & mulch
	6/2/16	Landscape Design	MAPFRE Stadium – Columbus - landscaping
	6/6 -10/16	Landscape Design	Carrollton – FFA Camp Muskingum
	6/12-18/16	JROTC	Wright Patterson AFB – Summer Camp
	6/25/16	JROTC	Ariel Foundation Park – Escort and Color Guard

<u>Date</u>	<u>Class/Organization</u>	<u>Location</u>
6/29/16	Landscape Design	Paul Brown Stadium – Cincinnati- Summer Conference
7/10-13/16	Landscape Design	Arlington National Cemetery – landscape grounds and Congressional visits
8/9/16	JROTC	Ariel Foundation Park – Drill & Leadership Camp
8/11/16	JROTC	Air Force Museum – Dayton – Drill & Leadership Camp

Donation Donation of KCCC polo shirts, valued at \$194, from The Image Connection, for the BPA students and teachers attending the National Competition in Boston.

Professional Development Professional Development for Jim Scott, Landscape Design & Management:

1. June 16-17, 2016 – Irrigation Academy, California
2. July 14-15, 2016 – Habitudes Leadership Training, Indianapolis, IN

Adult Ed Personnel 2016-2017 Adult Education Personnel

- *All contracts are based on adequate enrollment.*
- *All contracts are Part Time (AEPT) (unless otherwise specified) – hours worked between contracts, individually and/or combined, cannot exceed maximum part time hours per week.*
- *All contracts (unless otherwise specified) are effective July 1, 2016, through June 30, 2017*

Mike Cronin	Public Safety Coordinator, one-year contract at Step 4, AEPT Class PS
Mike Cronin	Public Safety Lead Instructor, one-year contract at Step 5, AEPT Class PS
Mike Cronin	Public Safety Instructor, one-year contract at Step 1, AEPT Class PS
Ben Harrod	Public Safety Assistant, one-year contract at Step 0, AEPT Class PS
Rob Homman	Public Safety Assistant Coordinator, one-year contract at Step 3, AEPT Class PS
Rob Homman	Public Safety Lead Instructor, one-year contract at Step 5, AEPT Class PS
Rob Homman	Public Safety Instructor, one-year contract at Step 1, AEPT Class PS
Tony Hulin	Public Safety Instructor, one-year contract at Step 1, AEPT Class PS
Tony Hulin	Public Safety Lead Instructor, one-year contract at Step 5, AEPT Class PS year
Heath Kempton	Public Safety Lead Instructor, one-year contract at Step 5, AEPT Class PS
Heath Kempton	Public Safety Instructor, one-year contract at Step 1, AEPT Class PS
Karen McCann	Public Safety Assistant, one-year contract at Step 0, AEPT Class PS
Mark McCann	Public Safety Lead Instructor, one-year contract at Step 5, AEPT Class PS
Mark McCann	Public Safety Instructor, one-year contract at Step 1, AEPT Class PS
Dana Phillips	Public Safety Assistant Coordinator, one-year contract at Step 3, AEPT Class PS
Dr. Tracy Schermer	Public Safety Lead Instructor, one-year contract at Step 5, AEPT Class PS
Danny Spayde	Public Safety Instructor, one-year contract at Step 1, AEPT Class PS
Danny Spayde	Public Safety Lead Instructor, one-year contract at Step 5, AEPT Class PS
Danny Spayde	Public Safety Assistant, one-year contract at Step 0, AEPT Class PS
Charles Swank	Public Safety Instructor, one-year contract at Step 1, AEPT Class PS
Glenn Ullom	Public Safety Lead Instructor, one-year contract at Step 5, AEPT Class PS
Glenn Ullom	Public Safety Instructor, one-year contract at Step 1, AEPT Class PS
Trevor Williams	Public Safety Assistant, one-year contract at Step 0, AEPT Class PS
Trevor Williams	Public Safety Lead Instructor, one-year contract at Step 5, AEPT Class PS
Anne Green	Massage Therapy Instructor, one-year contract at last year's rate of pay plus 1-1/2%
Michael Oster	Massage Therapy Instructor, one-year contract at last year's rate of pay plus 1-1/2%
Dave McGough	CNC Instructor, one-year contract at last year's rate of pay plus 1-1/2%
Wes Rains	DIT Instructor/Customized, one-year contract at Step 4, AEPT Class VI
Tom Russell	DIT Instructor/Customized, one-year contract at Step 4, AEPT Class VI
Brandon Broseus	DIT Lead Instructor/Customized, one-year contract at last year's rate of pay plus 1-1/2%
Colby Clippinger	DIT/Customized Instructor, one-year contract at Step 3, AEPT Class VI
Michael Creighton	DIT Lead Instructor/Customized, one-year contract at \$25/hour
Ben Staats	DIT Lead Instructor/Customized, one-year contract at last year's rate of pay
Jeremy Stackhouse	DIT Lead Instructor/Customized, one-year contract at Step 1, AEPT Class VI
Jephthah Goodwin	Welding Instructor, one-year contract at Step 0, AEPT Class II
Craig Reynolds	Welding Instructor, one-year contract at last year's rate of pay
Keith Homstad	HVACR Instructor, one-year contract at last year's rate of pay
Mark Lowe	HVACR Instructor, one-year contract at last year's rate of pay
Laura Ackerman	P.N. Faculty, one-year contract at last year's rate of pay plus 1-1/2%
Laura Allerding	P.N. Teaching Assistant, one-year contract at last year's rate of pay, FT 260 Days
Sheri Brennehan	P.N. Teaching Assistant, one-year contract at last year's rate of pay plus 1-1/2%
Denise Campbell	NATCEP Substitute Primary Instructor, one-year contract at last year's rate of pay plus 1-1/2%

Angela Chadwick	P.N. Faculty, one-year contract at last year's rate of pay plus 1-1/2%, FT 260 days
Lenor Cochran	NATCEP Primary Instructor, one-year contract at last year's rate of pay
Burdetta Cunningham	P.N. Faculty, one-year contract at last year's rate of pay plus 1-1/2%, FT 216 days
Jackie Cunningham	P.N. Faculty, one-year contract at last year's rate of pay plus 1-1/2%, FT 200 days
Lourene Heichel	P.N. Teaching Assistant, one-year contract at last year's rate of pay plus 1-1/2%
Kathy Hepner	P.N. Faculty, one-year contract at last year's rate of pay
Gina Reed	P.N. Teaching Assistant, one-year contract at last year's rate of pay plus 1-1/2%
Sheri Rine	P.N. Teaching Assistant, one-year contract at last year's rate of pay plus 1-1/2%, FT 182 days
Beth Sheffer	NATCEP Primary Instructor, one-year contract at last year's rate of pay plus 1-1/2%
Kimberly Sloan	P.N. Faculty, one-year contract at last year's rate of pay - no increase - new
Brenda Spearman	P.N. Teaching Assistant, one-year contract at last year's rate of pay plus 1-1/2%
Tracy Storts	P.N. Faculty, one-year contract at last year's rate of pay plus 1-1/2%, FT 260 days
Kitty Zody	P.N. Teaching Assistant, one-year contract at last year's rate of pay plus 1-1/2%
Barbara Harris	PN Instructional Faculty – Medical Readiness, one-year contract at last year's rate of pay plus 1-1/2%
Donald Vielbig	Part Time Custodian, one-year contract at Step 6, AEPT Class PTA
Brooke Sheasby	Medical Insurance Billing/Medical Assisting Instructor, one-year contract at last year's rate of pay plus 1-1/2%
Bridget Myers	Medical Insurance Billing/Medical Assisting Instructor/Phlebotomy Instructor, one-year contract at last year's rate of pay plus 1-1/2%
Tammie Miller	Substitute Instructor - PBT, one-year contract at Step 2, AEPT Class II
Cheryl Odu	Secretary 12 month, one-year contract at Step 0, S12
Lisa Bell	Administrative Coordinator, three-year contract at last year's rate of pay plus 1-1/2%, FT 260 days
Dan Donegan	Counseling & Career Services Coordinator, one-year contract at \$25 hour, Part- Time contract
Cheryl Eis	Secretary 12 month, two-year contract at Step 2, S12
Shawn Kendall	Coordinator, one-year contract at last year's rate of pay plus 1-1/2%, FT 187 days
Charlie Culbertson	DIT Coordinator, one-year contract at last year's rate of pay
Michael Creighton	DIT Coordinator, one-year contract at last year's rate of pay
Sheryl Mickley	Financial Aid Coordinator, three-year contract at last year's rate of pay plus 1-1/2%, FT 187 days
Diane Shew	Student Success Coordinator, one-year contract at Step 2, AEFT Class III, FT 260 days
Kim Williams	Development Coordinator, one-year contract at last year's rate of pay plus 1-1/2%, FT 226 days
Lou Ann Shultz	Coordinator - Medical Insurance Billing, Medical Assistant, Phlebotomy, one-year contract at Step 11, AEFT Class III, FT 226 days
John Bailey	Culinary Instructor, one-year contract at Step 2, AEPT Class II
Yvonne Clutter	Short Term Instructor, one-year contract at Step 2, AEPT Class II
Angie Compton	Short Term Instructor, one-year contract at Step 0, AEPT Class I
Charlie Culbertson	Short Term Instructor, one-year contract at Step 0, AEPT Class I
Bianca De Maria	Short Term Instructor, one-year contract at Step 0, AEPT Class I
Ruth Douglas	Short Term Instructor, one-year contract at Step 0, AEPT Class I
Dylan McCament	Short Term Instructor, one-year contract at Step 0, AEPT Class I
Cheryl Feasel	Short Term Instructor, one-year contract at Step 0, AEPT Class I
Debra Fitch	Short Term Instructor, one-year contract at Step 0, AEPT Class I
Phil Gasbarro	Short Term Instructor, one-year contract at Step 0, AEPT Class I
Katie Hinger	Short Term Instructor, one-year contract at Step 0, AEPT Class I
Dave Huge	Short Term Instructor, one-year contract at Step 0, AEPT Class I
Katie Hux	Short Term Instructor, one-year contract at Step 0, AEPT Class I
Dave McGough	Short Term Instructor, one-year contract at Step 0, AEPT Class I
Mary Miller	Short Term Instructor, one-year contract at Step 0, AEPT Class I
Ruth Miller	Short Term Instructor, one-year contract at Step 0, AEPT Class I
Louise Mullet	Short Term Instructor, one-year contract at Step 0, AEPT Class I
Diane Schmidt	Short Term Instructor, one-year contract at Step 0, AEPT Class I
Kathryn Smith	Short Term Instructor, one-year contract at Step 0, AEPT Class I
Tom Staneart	Short Term Instructor, one-year contract at Step 0, AEPT Class I
Wes Stauffer	Short Term Instructor, one-year contract at Step 0, AEPT Class I
Ally Stevens	Short Term Instructor, one-year contract at Step 0, AEPT Class I
Karynn Williams	Short Term Instructor, one-year contract at Step 0, AEPT Class I

**Yea:** Theaker, Thompson, Bennett, Goetzman, McLarnan, Miller, Rogers. Motion carried.

#31-16 Personnel – Certified Dr. Bennett moved and Mrs. Goetzman seconded the motion to approve Andrew Thompson for a two-year contract, effective July 1, 2016 – June 30, 2017, at Step 10, Class II of the Teacher’s Salary Schedule and five (5) extended days 2016-17 school year.

**Yea:** Bennett, Goetzman, McLarnan, Miller, Rogers, Theaker. Mr. Thompson abstained. Motion carried.

#32-16 MOA - Culinary Mrs. Miller moved and Mr. McLarnan seconded the motion to approve a Memorandum of Agreement (MOA) between KCCC Board of Education and KCCC Staff Association to change the lunch period for Lance Stalnaker, Culinary Arts Instructor. (Board Referral File #32-16)

**Yea:** Miller, McLarnan, Bennett, Goetzman, Rogers, Theaker, Thompson. Motion carried.

#33-16 Minutes – Regular Meeting Mr. Rogers moved and Mrs. Miller seconded the motion to approve the minutes of the Regular Meeting of April 21, 2016.

**Yea:** Rogers, Miller, Bennett, McLarnan, Theaker, Thompson. Mrs. Goetzman abstained. Motion carried.

#34-16 Treasurer’s Consent Agenda Mrs. Goetzman moved and Dr. Bennett seconded the motion to approve the Treasurer’s Consent Agenda, as follows:

Financial Reports Financial Reports

Appropriation Modifications Amended Official Certificate of Estimated Resources from the County Auditor as follows:

<u>Special Revenue Fund</u>		
019	Expanded Enrollment	(\$975.00)
524-9050	Perkins Grant	(\$6,401.84)
590-9050	Improving Teacher Quality	\$223.77

Appropriation Modifications:

<u>Enterprise Fund</u>		
012	Adult Education	\$110,700.00

<u>Special Revenue Fund</u>		
019	Expanded Enrollment	(\$2,511.67)
524-9050	Perkins Grant	(\$6,401.84)
590-9050	Improving Teacher Quality	\$223.77

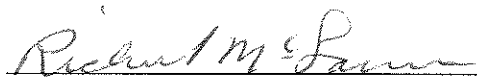
Donation \$5,000 donation from The Loving Group, LLC to the FFA fund

**Yea:** Goetzman, Bennett, McLarnan, Miller, Rogers, Theaker, Thompson. Motion carried.

#35-16 Five-year Forecast Mrs. Miller moved and Mr. Rogers seconded the motion to approve the Five-year Forecast. (Board Referral File #35-16)

**Yea:** Miller, Rogers, Bennett, Goetzman, McLarnan, Theaker, Thompson. Motion carried.

Adjournment At 7:35 p.m., the meeting was adjourned by unanimous consent.

  
Richard McLarnan, President

  
Tracy Elliott, Treasurer