

**KNOX COUNTY CAREER CENTER SCHOOL DISTRICT BOARD OF EDUCATION**

Regular Meeting – January 14, 2016

The regular meeting of the Board of Education of the Knox County Career Center School District was held at 7:15 p.m., January 14, 2016, in the Boardroom of the Career Center, 306 Martinsburg Road, Mount Vernon, Ohio.

The regular meeting was called to order by the President, Mr. Richard McLarnan.

Members present: Dr. Bennett, Mrs. Goetzman, Mr. McLarnan, Mrs. Miller, Mr. Rogers, Mrs. Theaker, and Mr. Thompson

Members absent: None

Presentations were made to the board as follows:

- Shawn Kendall, Adult Education, discussed Community Classes

#10-16  
Superintendent's  
Consent Agenda  
Field Trips

Mr. Rogers moved and Mrs. Goetzman seconded the motion to approve the Superintendent's Consent Agenda as follows:

Field Trips:

<u>Date</u>	<u>Class/Organization</u>	<u>Location</u>
2/18/16	Cosmetology II	Knox Community Hospital - Community Service
2/27/16	Culinary Arts	Columbus, FCCLA Regional Contest
3/4/16	Sports Med I & II	Columbus Convention Center - Fitness Expo
3/15-19/16	Landscape Design	Mississippi State University, Starkville, MS FFA Competition

Adult Ed Resignations

Brittany Lonsinger – Adult Education Cosmetology Coordinator/Instructor, retroactive to December 17, 2015.  
Diane Fisher – Massage Therapy Coordinator and Adult Ed Short-term instructor, retroactive to January 12, 2016.

High School Personnel

Mary Beth Dove, Short-term/Part-Time Communication/Marketing position, not to exceed 29.5 hours per week @ \$25 per hour, retroactive to January 5, 2016.  
Erica Pullins, Substitute Secretary for the 2015-16 school year, pending completion of all requirements for Career Center employment, at established rate.  
Brittany Tipul, Substitute Secretary for the 2015-16 school year, pending completion of all requirements for Career Center employment, at established rate.

Donation

Donation of 17 hooded sweatshirts to the Landscape Design & Management program valued at approximately \$302, from Terry Totman - Robert Renee' Company, and an anonymous donor.

Policy Changes

**Board Policy Changes** (Board Referral File #10a-16)  
 EEACC (Also JFCC) Student Conduct on District Managed Transportation  
 EEACC-R (Also JFCC-R) Student Conduct on District Managed Transportation  
 EEACD Drug Testing for District Personnel Required to Hold a Commercial Driver's License  
 EEAD Non Routine Use of District Managed Transportation  
 JFCC (Also EEACC) Student Conduct on District Managed Transportation  
 JFCC-R (Also EEACC-R) Student Conduct on District Managed Transportation  
 GBR-R Family and Medical Leave

Adult Ed Calendars

FY17 Calendars for the 12-Month Practical Nursing program and the Massage Therapy programs. (Board Referral File #10b-16)

Scholarship Guidelines

Knox County Archaeological Society Scholarship Fund Guidelines. (Board Referral File #10c-16)

**Yea:** Rogers, Goetzman, Bennett, McLarnan, Miller, Theaker, Thompson. Motion carried.

#11-16  
Minutes

Mrs. Theaker moved and Mrs. Miller seconded the motion to approve the minutes of the Regular Meeting of December 17, 2015.

**Yea:** Theaker, Miller, Goetzman, McLarnan, Rogers, Thompson. Dr. Bennett abstained. Motion carried.

#12-16  
Treasurer’s Consent  
Agenda  
Financial Reports

Mrs. Miller moved and Mr. McLarnan seconded the motion to approve the Treasurer’s Consent Agenda, as follows:  
Financial Reports

Appropriation  
Modifications

Amended Official Certificate of Estimated Resources from the County Auditor as follows:

Enterprise Fund  
009                      Uniform School Supply                      \$4,000.00

Appropriation Modifications:

Enterprise Fund  
009                      Uniform School Supply                      \$4,000.00

Special Revenue Fund  
524 9051                      Adult Ed Perkins Grant                      \$436.40

Advances:

<u>FROM</u>	<u>TO</u>	
General Fund	Uniform School Supply	\$13,000.00
	009 (To be repaid when fees are received)	

General Fund	Adult Education	\$170,000.00
	012 (To be repaid when fees are received)	

Donations                      Donations:

Financial Assistance Fund  
\$621.95 – Community Foundation Mount Vernon

James Spadafore Fund  
\$1,000.00 – Mary Spadafore

Donation of machine shop tools (valued at \$3,000) from the Estate of David Gorsuch to the CNC program.

Depository Contracts                      Five-year depository contracts, from January 2, 2016 through December 30, 2020 as follows:

First Knox National Bank for the deposit of active funds for a maximum of \$3,000,000, and interim funds, all/or part of up to \$3,000,000

PNC Bank for the deposit of interim funds, all/or part of up to \$3,000,000 each.

**Yea:** Miller, McLarnan, Bennett, Goetzman, Rogers, Theaker, Thompson. Motion carried.

#13-16  
Tax Budget

Mr. McLarnan moved and Mrs. Goetzman seconded the motion to adopt the FY2017 budget. (Board Referral File #12-16)

**Yea:** McLarnan, Goetzman, Bennett, Miller, Rogers, Theaker, Thompson. Motion carried

#14-16  
MOU Life Insurance

Mrs. Goetzman moved and Mr. Rogers seconded the motion to approve a Memorandum of Understanding between the Knox County Career Center Board of Education and the Knox County Career Center Staff Association for group term life and accidental death and dismemberment insurance as follows:

Memorandum of Understanding  
Between  
The Knox County Career Center Board of Education  
And  
The Knox County Career Center Staff Association

**WHEREAS** the Knox County Career Center Board of Education, represented by the Superintendent and Treasurer, in partnership with the Knox County Career Center Staff Association President,

**WHEREAS** all full-time staff are currently provided \$150,000 in group term life and accidental death and dismemberment insurance, and,

**WHEREAS** group term life insurance over \$50,000 is a taxable benefit, and

**WHEREAS**, the Knox County Career Center Board of Education has the ability to offer the option of \$50,000 or \$150,000 in group term life and accidental death and dismemberment insurance,

**NOW, THEREFORE BE IT RESOLVED** that the Knox County Career Center Board of Education and the Knox County Career Center Staff Association hereby approves the option for full-time staff to choose the amount of \$150,000 or \$50,000 in group term life and accidental death and dismemberment insurance,

**LET IT BE KNOWN** this option is available to current staff effective March 1, 2016, and the employee must notify the Treasurer by February 1, 2016, of the request for a change in benefits, and

**ALSO, LET IT BE KNOWN** employees choosing the \$50,000 option will not have the opportunity during his/her term of employment to return to the \$150,000 option. However, annually during the insurance open enrollment period, an employee could select to change from the \$150,000 option to the \$50,000 option.

**Yea:** Goetzman, Rogers, Bennett, McLarnan, Miller, Theaker, Thompson. Motion carried

Mr. McLarnan moved and Mrs. Miller seconded the motion to approve the following Resolution:

Resolution Approving Second Amendment to  
Amended and Restated Consortium Agreement of  
Ohio School Benefits Cooperative

**WHEREAS**, Knox County Career Center is a Consortium Member of Ohio School Benefits Cooperative ("OSBC"); and

**WHEREAS**, this Board desires to amend the Amended and Restated Consortium Agreement of OSBC, as amended (the "Consortium Agreement"), as set forth in the attached Second Amendment (the "Second Amendment"); and

**WHEREAS**, the Second Amendment will become effective in accordance with the Consortium Agreement upon the approval of at least two-thirds of the Consortium Members;

**THEREFORE, BE IT RESOLVED** that this Board hereby approves the Second Amendment; and

**BE IT FURTHER RESOLVED** that the Treasurer is hereby authorized and directed to provide a certified copy of this resolution to OSBC; and

**BE IT FURTHER RESOLVED** that this Board has determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an opening meeting of this Board in compliance with Ohio law, and that all deliberations of this Board and any of its committees that resulted in such formal action were open to the public when required by Ohio law. (Board Referral File #13-16)

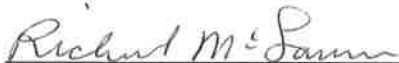
**Yea:** McLarnan, Miller, Bennett, Goetzman, Rogers, Theaker, Thompson. Motion carried

Discussion Item:

- Proposed 2016-17 KCCC School Calendar

Adjournment

By unanimous consent, the meeting was adjourned at 7:50 p.m.

  
Richard McLarnan, President

  
Tracy Elliott, Treasurer

#15-16  
OSBC Resolution