

**KNOX COUNTY CAREER CENTER SCHOOL DISTRICT BOARD OF EDUCATION**

Organizational and Budget Meeting – January 14, 2016

An organizational and budget meeting of the Board of Education of the Knox County Career Center School District was held at 7:00 p.m., January 14, 2016, in the Boardroom of the Career Center, 306 Martinsburg Road, Mount Vernon, Ohio.

The oath of office was administered by the Treasurer of the Board to the following members of the Board of Education, Knox County Career Center School District:

Mr. Richard McLarnan  
Dr. Margie Bennett

The temporary chairman, Mr. Richard McLarnan, called the meeting to order.

Members present: Dr. Bennett, Mr. Rogers, Mrs. Goetzman, Mrs. Miller, Mr. McLarnan, Mrs. Theaker and Mr. Thompson

Members absent: None

The Pledge of Allegiance was led by Mr. McLarnan.

#1 -16  
Election of President

Dr. Bennett nominated Mr. Richard McLarnan for the position of President of the Board of Education of the Knox County Career Center School District. Mr. Thompson seconded the nomination.  
**Yea:** Bennett, Thompson, Goetzman, Miller, Rogers, Theaker. Mr. McLarnan abstained.  
Mr. McLarnan was declared President of the Board.

#2 -16  
Election of  
Vice-President

Mr. Thompson nominated Dr. Margie Bennett for the position of Vice-President of the Board. Mrs. Goetzman seconded the nomination.  
**Yea:** Thompson, Goetzman, McLarnan, Miller, Rogers, Theaker. Dr. Bennett abstained.  
The President declared Dr. Bennett as Vice-President of the Board.

#3 -16  
Treasurer's Regular  
Agenda  
Service Fund

Mrs. Miller moved and Mr. Rogers seconded the motion to approve the Treasurer's Regular Agenda as follows:  
Service Fund  
Establish a Service Fund, such fund to be set aside as an account within the General Fund, and appropriate for the purpose of said Service Fund the sum of Five Thousand Dollars (\$5,000), which amount shall be incorporated into the appropriation of the Knox County Career Center School District for the year 2016.  
**Yea:** Miller, Rogers, Bennett, Goetzman, McLarnan, Theaker, Thompson. Motion carried.

#4 -16  
Legislative Liaison

Mrs. Miller moved and Dr. Bennett seconded the motion to appoint Mr. McLarnan as Legislative Liaison for the Knox County Career Center  
**Yea:** Miller, Bennett, Goetzman, Rogers, Theaker, Thompson. Mr. McLarnan abstained. Motion carried.

#5-16  
Student Achievement  
Liaison

Mr. McLarnan moved and Mr. Thompson seconded the motion to appoint Dr. Bennett as Student Achievement Liaison for the Knox County Career Center.  
**Yea:** McLarnan, Thompson, Goetzman, Miller, Rogers, Theaker. Dr. Bennett abstained. Motion carried.

#6-16  
OSBA Delegate

Mr. Thompson moved and Mrs. Goetzman seconded the motion to appoint Mr. McLarnan as a Delegate to the OSBA Annual Business Meeting.  
**Yea:** Thompson, Goetzman, Bennett, Miller, Rogers, Theaker. Mr. McLarnan abstained. Motion carried.

#7-16  
OSBA Alternate  
Delegate

Mr. McLarnan moved and Mrs. Miller seconded the motion to appoint Dr. Bennett as an Alternate Delegate to the OSBA Annual Business Meeting.  
**Yea:** McLarnan, Miller, Goetzman, Rogers, Theaker, Thompson. Dr. Bennett. abstained. Motion carried.

#8 -16  
Authorizations

Dr. Bennett moved and Mrs. Theaker seconded the motion to approve the Superintendent's Consent Agenda as follows:

Standing authorizations to allow for efficient financial management and full execution of duties by the Superintendent, Treasurer, and President:

- 1) Advances on Tax Settlements: Authorization for the Treasurer to secure advances on local taxes from the County Auditor when funds are available and payable to the district.
- 2) Investment of Inactive Funds: Authorization for the Treasurer to invest inactive funds at the market rate of return whenever inactive funds are available.
- 3) Payment of Bills: Authorization for the Treasurer to pay all bills within the limits of the appropriations resolution as bills are received and when, if applicable, the merchandise has been received in good condition.
- 4) Borrowing Authority: Authorization for the Treasurer and President to borrow funds, if needed, within the limitations established by state and federal law.
- 5) Purchasing Agent: Authorize the Superintendent to serve as purchasing agent for the district, and High School Principal to serve as purchasing agent pro tem in Superintendent's absence.
- 6) Employment/Resignation of Personnel: Authorization for the Superintendent to employ/accept resignation of personnel as needed, subject to being presented for Board approval at the next regular meeting.
- 7) Approve Transfers, Advances, and Appropriation Modifications: Authorize the Treasurer to make transfers, advances and modifications to appropriations, as needed.
- 8) Prevailing Wage Coordinator: Authorize Treasurer to serve as Prevailing Wage Coordinator for the school district.
- 9) Consulting service, Construction and Purchasing Contracts: Authorize the Superintendent and Treasurer to enter into consulting service, construction contracts and purchasing contracts up to the amount allowed by law.
- 10) Legal Services: authorize Superintendent and Treasurer to consult with attorneys as need arises.
- 11) Suspension/Expulsion Hearing Designee: Appoint the Superintendent as designee to handle suspension hearings.

Designate Mount Vernon News as district official notification system.

**Yea:** Bennett, Theaker, Goetzman, McLarnan, Miller, Rogers, Thompson. Motion carried.

#9 -16  
Board Meeting Dates

Mrs. Theaker moved and Mrs. Miller seconded the motion to set the third Thursday, at 7:00 p.m., for regular board meetings.

**Yea:** Theaker, Miller, Bennett, Goetzman, McLarnan, Rogers, Thompson. Motion carried.

Adjournment

By unanimous consent, the meeting was adjourned at 7:12 p.m.

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Richard McLarnan, President

  
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Tracy Elliott, Treasurer