

KNOX COUNTY CAREER CENTER SCHOOL DISTRICT BOARD OF EDUCATION

Regular Meeting – July 16, 2015

Minutes of Regular Meeting held July 16, 2015, in the Boardroom of the Career Center, 306 Martinsburg Road, Mount Vernon, Ohio.

Members present: Dr. Margie Bennett, Mrs. Jody Goetzman, Mr. Richard McLarnan, Mrs. Ruby Miller, Mrs. Mary Jean Theaker and Mr. Steve Thompson

Members absent: Mr. Donald Rogers

The Pledge of Allegiance was led by Mr. Richard McLarnan.

Presentations were made to the board as follows:

- Superintendent Report – Kathy Greenwich

#45-15
Superintendent's
Consent Agenda

Dr. Bennett moved and Mrs. Miller seconded the motion to approve the Superintendent's Consent Agenda as follows:

Personnel

Sue Reiter – Resignation as part-time PN Clinical Instructor, effective July 28, 2015
Michael Lonzo – Resignation as substitute custodian, retroactive to July 10, 2015
William Kempton – CBI Coordinator, effective August 13, 2015
Lester Aurand – Facility Management team member, effective July 20, 2015, at Step 0, Custodian
Debbie Campbell – Substitute custodian for the 2015-16 school year, at established rate

Field Trips

Field Trips:

<u>Date</u>	<u>Class/Organization</u>	<u>Location</u>
8-26-15	Cosmetology 2	Mansfield – <i>Tour supply stores</i>
9-18-15	Auto Tech	Kirkersville – <i>National Trails Career Day</i>
9-18-15	CNC	Kirkersville – <i>National Trails Career Day</i>
9-18-15	Collision Repair	Kirkersville – <i>National Trails Career Day</i>
9-18-15	Metal Fabrication	Kirkersville – <i>National Trails Career Day</i>

Adult Ed Calendars

Program calendars for Massage Therapy, Automotive Technician and Culinary for the 2015-16 school year (Board Referral File 45a-15)

Adult Ed Student
Handbook

Changes to the Adult Education 2015-16 Student Handbook:

- Update KCCC Vision Statement to: Prepare students for success!
- Update KCCC Adult Education Mission to: The mission of the Knox County Career Center Adult Education is to provide cutting-edge programs that prepare adults with career and lifelong learning skills.
- Staff List (Board Referral File 45b-15)
- Absences: Four (4) or more consecutive days missed due to illness and/or injury requires a primary healthcare provider's (PHCP) written excuse for the absences. Pre-arranged sick leave must be approved in writing by the instructor and coordinator. (See Medical Leave policy.)
- Reporting Absences: A student that consecutively misses more than three (3) days of scheduled class, lab, clinical, or any other scheduled program event and does not notify the school per policy, on the fourth (4th) absence will be administratively withdrawn from the program of study unless there is proof of mitigating circumstances. The review of absences will be based on student attendance records.
- Tardiness: Four (4) instances of tardiness and/or leaving early in a term will initiate the discipline process unless there is proof of mitigating circumstances.

Day School Student
Handbook
Calamity Day
Resolution

Changes to the Day School Student Handbook (Board Referral File #45c-15)

Resolution "Adopting a Calamity Day Alternative Make-Up Plan" (Board Referral File #45d-15)
Yea: Bennett, Miller, Goetzman, McLarnan, Theaker, Thompson. Motion carried.

#46-15 Mrs. Goetzman moved and Mr. McLarnan seconded the motion to approve the following:

Superintendent's
Regular Agenda

Ad Ed Salary Schedule
PN Program Costs

Adult Education Salary Schedules for FY2016-17 (Board Referral File 46a-15)
Program costs for Practical Nursing (12 and 19 month) for 2016-17 school year (Board Referral File 46b-15)

Yea: Goetzman, McLarnan, Bennett, Miller, Theaker, Thompson. Motion carried.

#47-15
Minutes

Mr. Thompson moved and Mrs. Theaker seconded the motion to approve the minutes of the Regular Meeting of June 18, 2015.

Yea: Thompson, Theaker, Bennett, Goetzman, McLarnan. Mrs. Miller abstained. Motion carried.

#48-15
Treasurer's Consent
Agenda
Financial Reports

Mrs. Miller moved and Mrs. Goetzman seconded the motion to approve the Treasurer's Consent Agenda, as follows:

Financial Reports

Donations

Donations:

To the KCCC Financial Assistance Fund:

\$511.95 - The Community Foundation of Mount Vernon & Knox County
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To the Ray Richardson Children's Garden:

\$ 50.00 - Evelyn Williams

To the Landscape Design & Management student activity


\$625.00 - Muirfield Village Golf Club

Yea: Miller, Goetzman, Bennett, McLarnan, Theaker, Thompson. Motion carried.

Discussion Items

- Policy Review

At 7:41 p.m., the meeting was adjourned by unanimous consent.


Richard McLarnan, President


Tracy Elliott, Treasurer