

KNOX COUNTY CAREER CENTER SCHOOL DISTRICT BOARD OF EDUCATION

Regular Meeting – May 21, 2015

Minutes of Regular Meeting held May 21, 2015, in the Boardroom of the Career Center, 306 Martinsburg Road, Mount Vernon, Ohio.

Members present: Dr. Margie Bennett, Mr. Donald Rogers, Mrs. Jody Goetzman, Mr. Richard McLarnan, Mrs. Ruby Miller, Mrs. Mary Jean Theaker and Mr. Steve Thompson

Members absent: None

The Pledge of Allegiance was led by Mr. Richard McLarnan.

Presentations were made to the board as follows:

- Adult Ed Culinary students prepared hor d'oeuvres and discussed activities in their lab.

#34-15
Superintendent's
Consent Agenda
Personnel

Mr. McLarnan moved and Dr. Bennett seconded the motion to approve the Superintendent's Consent Agenda as follows:

Personnel, pending completion of all requirements for Career Center employment. Hours shall not exceed 29.5 hours per week for part-time:

Resignations

Resignations

Jolene Young, Job Training Coordinator, effective July 31, 2015, contingent upon successful contract issuance with Pioneer Career and Technical Center.

Lori Totten, PE Instructor for one period per day, effective June 30, 2015.

Robert Kirk, Director, with regret, effective July 31, 2015

Elective Pay

Elective Pay 2014-15 School Year

Cortney Springer

Advisor

National Technical Honor Society Advisor for 2014-15 School Year

Kelly Bell

New Hires - Certified

New Hires for the 2015-16 School Year

Deidre L. Rothgeb, Intervention Specialist, Step 9, Class III of the Teachers Salary Schedule

Lance M. Stalaker, Chef & Catering, Step 9, Class I of the Teachers Salary Schedule

One-Year Certified

One-Year Teacher Contracts, effective July 1 2015 to June 30, 2016

<u>NAME</u>	<u>STEP & CLASS</u>	<u>SALARY SCHEDULE</u>
Jeremy Jerosz	Step 5	Preschool Coordinator Salary Schedule
Starcy Kight	Step 9, Class I	Teachers Salary Schedule
Nathaniel Greene	Step 7, Class II	Teachers Salary Schedule
Renee Blaney	Step 4, Class III	Teachers Salary Schedule
Cassandra Gray	Step 3, Class I	Teachers Salary Schedule
Karen Gruner	Step 13, Class V	Teachers Salary Schedule
Elizabeth Edinger	Step 7, Class IV	Teachers Salary Schedule
Angela Eisaman	Step 9, Class 1	Teachers Salary Schedule
Brian Enderle	Step 14, Class II	Teachers Salary Schedule
Eric Legron	Step 4, Class IV	Teachers Salary Schedule
Amy Rine	Step 9, Class IV	Teachers Salary Schedule
James Scott	Step 11, Class V	Teachers Salary Schedule
Dan Donegan	retire/rehire – 1-1/2% increase	

Two-Year Certified

Two-Year Teacher Contract, effective July 1, 2015 to June 30, 2017

David McGough, Step 10, Class II Teachers Salary Schedule

Three-Year Certified	<u>Three-Year Teacher Contracts, effective July 1, 2015 to June 30, 2018</u>			
	<u>NAME</u>	<u>STEP & CLASS</u>	<u>SALARY SCHEDULE</u>	
	Craig Cox	Step, 20, Class III	Teachers Salary Schedule	
	Sherry Curry	Step 23, Class I	Teachers Salary Schedule	
	Tim Hall	Step 23, Class I	Teachers Salary Schedule	
	Teslie Kinsey	Step 20, Class II	Teachers Salary Schedule	
	Steven Klein	Step 22, Class II	Teachers Salary Schedule	
	Ed Lambert	Step 23, Class II	Teachers Salary Schedule	
	Donald McDaniel	Step 23, Class I	Teachers Salary Schedule	
	David Rashley	Step 15, Class II	Teachers Salary Schedule	
	Christopher Salvucci	Step 20, Class III	Teachers Salary Schedule	
	Robin Stacy	Step 21, Class II	Teachers Salary Schedule	
Extended Days 2015-16	<u>Extended Days for 2015-16 School year</u>			
	Jeremi Jarosz	Preschool Coordinator	up to 15 days	
	Bill Kempton	CBI Coordinator	up to 5 days	
	Liz Clark	CBI Coordinator	up to 5 days	
	Beth Marhefka	Guidance Counselor	up to 10 days	
	Kathie Brown	Guidance Counselor	up to 10 days	
	Christopher Salvucci	JROTC	up to 13 days	
	Craig Cox	JROTC	up to 14 days	
	Robin Stacy	Hospitality & Facility Care	up to 20 days	
	Bob Geiger	CBI Coordinator	up to 7 days	
	Jim Scott	Landscape Design	up to 25 days	
	Sherry Curry	Cosmetology	1 day	
	Kelly Bell	Teacher Academy	up to 5 days	
	Vicki Clark	Testing Coordinator	up to 20 days	
	Angela Eisaman	Health Technologies	up to 5 days	
	Tes Kinsey	GRADS Coordinator	up to 5 days	
	Tammy Klein	Pre-Professional	up to 2 days	
	Nate Greene	Computer Networking	up to 5 days	
Personnel – Non-Certified	<u>Non-Certified Contracts, effective July 1, 2015 to June 30, 2016</u>			
	Karen Miller	Step 1, Secretary	12 Month Salary Schedule	
	Evan Yough	Step 1, Technician	Salary Schedule	
Summer Maintenance	<u>Summer Workers – June 1 to August 14, 2015, not to exceed 25 hours per week, at established rate</u>			
	Austin Anderson	Elise Donegan	Lynn Donegan	Tara Keys
	Mitchell McDaniel	Matthew McDaniel	Jared Robinson	Douglas Brown
Summer Custodial - Maintenance	<u>Summer Custodial/Maintenance – June 1 to August 14, 2015, not to exceed 25 hours per week, at established rate</u>			
	Les Aurand	Gage Little	Gavin Little	
	Les Aurand – Summer Maintenance-Bus Inspection and Fleet Maintenance \$25 per hour, effective May 22, 2015			
Non-Certified Sub 2014-15	<u>Substitute Custodian for 2014-15 School Year</u>			
	Norman McVay, effective May 22, 2015			
Substitute Teachers	<u>Substitute Teachers for 2015-16 School Year</u>			
	Rochelle Adam	Thomas Brannan	Doug Burdette	Ron Cameron
	Craig Campbell	Denise Campbell	Leonard DeCarmine	David Fry
	Julia Geiger	Annamae Lockhart	James Long	Pat Lombardo
	Frank McCoy	Penny McCoy	Tammie Miller	Judith Novak
	Joseph "Mark" Nielson	Jennifer Roddy	Patricia Pursel	Peggy Pursel
	Tammie Stephens	Barbara Stricker-Spitzer		
Non-Certified Subs 2015-16	<u>Substitute Custodians for 2015-16 School Year</u>			
	Louise McMahon	George Baer	Matthew Rigg	Charles Klick
	Norman McVay	Richard Beck		

Substitute Office Workers for 2015-16 School Year

Lisa Johnson	Brenda Barkschat	Sandra Rhoton	Sue Balcom
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Substitute Bus Drivers for 2015-16 School Year

Leonard DeCarmine	Loretta Reynolds	David Workman
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Cafeteria Substitute for 2015-16 School Year

Gwen Dugan

2015 Summer OGT Tutors, June 8-12, 2015

Rate of \$80 per student, contingent upon a minimum of 5 students per subject, completion of the program and OGT Test:

Cassandra Gray	Math
Bob Geiger	Social Studies
Eric Legron	Reading, Writing
Amy Rine	Science

Non-Certified Aides

Non-Certified Aides for the 2015-2016 School Year

All Aides are subject to operational needs, on an as needed basis (not to exceed 29.5 hours per week) at established rate.

Les Aurand	Michelle Baldwin	Linda Brown	James Hanna	
Molly Horne	Karen Kanagy	Lydia King	Dixie McClain	Lori Totten

Amanda Cooley – Cafeteria Aide – subject to operational needs, not to exceed 20 hours per week

Leave

Approve Bob Geiger for 2 days leave without pay May 21 & 22, 2015

Adult Ed Personnel
2014-2015Adult Education Personnel for the 2014-15 School Year

Sarah Morgan, Marketing Coordinator, part-time, Step 0, AEPT Class V of the Adult Education Salary Schedule, effective May 22, 2015 to June 30 2015.

Carol Grubaugh, Adult Ed Instructor, part-time, Step 0, AEPT Class IV, effective May 22, 2015 to June 30, 2015.

Tiffany Behrendsen, NATCEP Coordinator/Primary Instructor, part-time, AEPT Class IV, effective May 22, 2015 to June 30, 2015.

Denise Campbell, NATCEP Substitute Primary Instructor, part-time, AEPT Class IV, retroactive to May 16, 2015 to June 30, 2015.

Amend/Extend current contract for Mary Foster, Culinary Instructor, to end on 7/30/15. (Rationale: Mary will be resigning her position at the end of the current class. Expected graduation date is 7/23/15.)

ADULT EDUCATION PERSONNEL for 2015-2016

- **All contracts are based on adequate enrollment.**
- *Public Safety utilizes a pool of instructors to meet the requirements of the class due to instructor FT field work schedules and availability – a typical class utilizes 2 instructors, unless specialty topics are required.*
- *For Part Time contracts – hours worked between contracts, individually and/or combined, cannot exceed maximum part time hours per week.*
- *All contracts are effective July 1, 2015 through June 30, 2016*

Mike Cronin	Public Safety Lead Instructor, 1 year contract at Step 1 and Step 5, AEPT Class PS
Terry Guthrie	Public Safety Instructor, 1 year contract at Step 1 and Step 5, AEPT Class PS
Ben Harrod	Public Safety Assistant, 1 year contract at Step 0, AEPT Class PS
Kevin Hicks	Public Safety Instructor, 1 year contract at Step 1, AEPT Class PS and Public Safety Assistant, 1 year contract at Step 0, AEPT Class PS
Rob Homman	Public Safety Assistant Coordinator, 1 year contract at Step 3, AEPT Class PS; Public Safety Lead Instructor, 1 year contract at Step 5, AEPT Class PS; and Public Safety Instructor, 1 year contract at Step 1, AEPT Class PS

Tony Hulin	Public Safety Instructor, 1 year contract at Step 1 and Step 5, AEPT Class PS
Heath Kempton	Public Safety Instructor, 1 year contract at Step 1 and 5, AEPT Class PS
Karen McCann	Public Safety Instructor Assistant, 1 year contract at Step 0, AEPT Class PS
Mark McCann	Public Safety Instructor, 1 year contract at Step 1 and Step 5, AEPT Class PS
Todd McKee	Public Safety Assistant, 1 year contract at Step 0, AEPT Class PS
Douglas Neighbarger	Public Safety Instructor, 1 year contract at Step 1 and Step 5, AEPT Class PS
Dana Phillips	Public Safety Assistant Coordinator, 1 year contract at Step 3, AEPT Class PS
Daniel Rice	Public Safety Instructor, 1 year contract at Step 1, AEPT Class PS
Dr. Tracy Schermer	Public Safety Lead Instructor, 1 year contract at Step 5, AEPT Class PS
Michael Schuiling	Public Safety Instructor, 1 year contract at Step 1, AEPT Class PS
Chad Swank	Public Safety Instructor, 1 year contract at Step 1 and Step 5, AEPT Class PS
Charles Swank	Public Safety Instructor, 1 year contract at Step 1, AEPT Class PS
Leo Swank	Public Safety Instructor, 1 year contract at Step 1 and Step 5, AEPT Class PS
Glenn Ullom	Public Safety Instructor, 1 year contract at Step 1 and Step 5, AEPT Class PS
Daniel Vicha	Public Safety Instructor, 1 year contract at Step 1 and Step 5, AEPT Class PS
David Williams	Public Safety Instructor, 1 year contract at Step 1 and Step 5, AEPT Class PS
Trevor Williams	Public Safety Assistant, 1 year contract at Step 0, AEPT Class PS; and Public Safety Lead Instructor, 1 year contract at Step 5, AEPT Class PS
Anne Green	Massage Therapy Assistant, 1 year contract at Step 3, AEPT Class II; and Massage Therapy Instructor, 1 year contract at last year's rate of pay
Kathy Shipley	Massage Therapy Assistant/Sub Instructor, 1 year contract at Step 1, AEPT Class II
Dave McGough	CNC Lead Instructor, 1 year contract at last year's rate of pay plus 1-1/2%
Colby Clippinger	DIT Instructor/Customized, 1 year contract at Step 3, AEPT Class VI
Wes Rains	DIT Instructor/Customized, 1 year contract at Step 3, AEPT Class VI
Tom Russell	DIT Instructor/Customized, 1 year contract at Step 3, AEPT Class VI
Clinton Wright	DIT Instructor/Customized, 1 year contract at Step 2, AEPT Class VI
Greg Myers	DIT Lead Instructor/Customized, 1 year contract at last year's rate of pay plus 1 - 1/2%
Brandon Broseus	DIT Lead Instructor/Customized, 1 year contract at last year's rate of pay plus 1-1/2%
Dave Ralph	DIT Lead Instructor/Customized, 1 year contract at last year's rate of pay plus 1-1/2%
Michael Creighton	DIT Lead Instructor/Customized, 1 year contract at last year's rate of pay plus 1-1/2%
Ben Staats	DIT Lead Instructor/Customized, 1 year contract at last year's rate of pay
Lyle Reusser	DIT Instructor/Customized, 1 year contract at last year's rate of pay plus 1-1/2%
Paul Bricker	DIT Customized Training Instructor, 1 year contract at Step 1, AEPT Class VI
Laura Ackerman	P.N. Faculty, 1 year contract at last year's rate of pay plus 1-1/2%
Tiffany Behrendsen	NATCEP Coordinator/Primary Instructor, 1 year contract at last year's rate of pay
Sheri Breneman	P.N. Teaching Assistant, 1 year contract at last year's rate of pay plus 1-1/2%
Denise Campbell	NATCEP Substitute Primary Instructor, 1 year contract at last year's rate of pay
Angela Chadwick	P.N. Faculty, 1 year contract at No Step, AEFT260 Class IV plus 1-1/2%
Lenor Cochran	NATCEP Primary Instructor, 1 year contract at last year's rate of pay plus 1-1/2%
Burdetta Cunningham	P.N. Faculty, 1 year contract at last year's rate of pay plus 1-1/2%
Jackie Cunningham	P.N. Faculty, 1 year contract at last year's rate of pay plus 1-1/2%
Lourene Heichel	P.N. Teaching Assistant, 1 year contract at last year's rate of pay plus 1-1/2%
Gina Reed	P.N. Teaching Assistant, 1 year contract at last year's rate
Carolyn Reiter	P.N. Teaching Assistant, 1 year contract at last year's rate of pay plus 1-1/2%
Sheri Rine	P.N. Teaching Assistant, 1 year contract at last year's rate of pay plus 1-1/2%
Beth Sheffer	NATCEP Primary Instructor, 1 year contract at last year's rate of pay plus 1-1/2%
Brenda Spearman	P.N. Teaching Assistant, 1 year contract at last year's rate of pay plus 1-1/2%
Tracy Storts	P.N. Teaching Assistant, 1 year contract at last year's rate of pay plus 1-1/2%
Larry Weckesser	P.N. Faculty, 1 year contract at last year's rate of pay
Diane Wheeler	P.N. Teaching Assistant, 1 year contract at last year's rate of pay plus 1-1/2%
Kitty Zody	P.N. Teaching Assistant, 1 year contract at last year's rate of pay plus 1-1/2%
Barbara Harris	PN Instructional Faculty – Medical Readiness, 1 year contract at last year's rate of pay plus 1-1/2%
Jewel Porter	PN Instructional Faculty – Medical Readiness, 1 year contract at last year's rate of pay plus 1-1/2%
Donald Vielbig	Part Time Custodian, 1 year contract at Step 4, AEPT Class PTA
Lou Ann Shultz	Medical Assisting Instructor, 1 year contract at last year's rate of pay plus 1-1/2%; and Phlebotomy Instructor - Lead, 1 year contract at last year's rate of pay plus 1-1/2%
Brooke Sheasby	Medical Insurance Billing/Medical Assisting Instructor, 1 year contract at last year's rate of pay plus 1-1/2%

Bridget Myers	Medical Insurance Billing Instructor, 1 year contract at last year's rate of pay plus 1-1/2%; Medical Assistant Instructor, 1 year contract at last year's rate of pay plus 1-1/2%; and Phlebotomy Instructor, 1 year contract at Step 2, AEPT Class I
Tammie Miller	Medical Assistant Substitute Instructor, 1 year contract at Step 1, AEPT Class II; Medical Insurance Billing Substitute Instructor, 1 year contract at Step 1, AEPT Class II; and Phlebotomy Substitute Instructor, 1 year contract at Step 1, AEPT Class II
Cheryl Odu	Adult Education Receptionist, 1 year contract at last year's rate of pay plus 1-1/2%; Assessment Center Proctor, 1 year contract at last year's rate of pay plus 1-1/2%
Jennifer Miller	Secretary 12 month, 2 year contract at Step 4, S12
Diana Faught	Adult Education Substitute Secretary, 1 year contract at last year's rate of pay plus 1-1/2%
Cheryl Eis	Secretary 12 month, 1 year contract at Step 1, S12
Diane Fisher	Massage Therapy Coordinator, 1 year contract at last year's rate of pay plus 1-1/2%
Mike Cronin	Public Safety Coordinator/Instructor, 1 year contract at Step 3, AEPT Class PS
Shawn Kendall	Coordinator, 1 year contract at last year's rate of pay plus 1-1/2%
Diane Shew	Coordinator, 1 year contract at Step 1, AEFT Class III
Kim Williams	MA/MIB/Phlebotomy Coordinator, 1 year contract at last year's rate of pay plus 1-1/2%
Sandy Rhoton	Substitute Secretary, 1 year contract at established rate
Sarah Morgan	Part-time Marketing Coordinator, Step 0, AEPT Class V
Christine Powell	Assessment Center Proctor, 1 year contract at last year's rate of pay plus 1-1/2%

Adult Education calendars for 1-year Practical Nursing Program, Medical Assistant and Medical Insurance Billing for the 2015-16 school year (Board Referral file #34-15)

School Fees for the 2015-16 school year (Board Referral file #34a-15)

Board Policies – AFC-2 (also GNC-2); EFF; GCN-2 (also AFC-2) and JHCD.

Donation of miscellaneous tools valued at \$639.99 from TSC to the Building Trades program.

Tax abatement for Custom Cutters, Mount Vernon, for a period of 15 years. The Knox County Career Center will be held harmless.

Yea: McLarnan, Bennett, Goetzman, Miller, Rogers, Theaker, Thompson. Motion carried.

#35-15
Personnel - Certified

Mrs. Goetzman moved and Dr. Bennett seconded the motion to approve Andrew Thompson for a one-year contract, effective July 1, 2015 – June 30, 2016, at Step 9, Class II of the Teacher, 5 extended days to be completed by June 30, 2015 and 5 extended days for the 2015-16 school year.

Yea: Goetzman, Bennett, McLarnan, Miller, Rogers, Theaker. Mr. Thompson abstained. Motion carried.

#36-15
Summer Workers

Mr. Thompson moved and Mr. McLarnan seconded the motion to approve Austin Goetzman and Katelyn Goetzman as summer workers, effective June 1 to August 14, 2015, at established rate, not to exceed 25 hours per week.

Yea: Thompson, McLarnan, Bennett, Miller, Rogers, Theaker. Mrs. Goetzman abstained. Motion carried.

#37-15
Minutes – Regular Meeting

Mrs. Miller moved and Mr. Rogers seconded the motion to approve the minutes of the Regular Meeting of April 16, 2015.

Yea: Miller, Rogers, Bennett, Goetzman, McLarnan, Theaker, Thompson. Motion carried.

#38-15
Treasurer’s Consent Agenda
Financial Reports

Mrs. Goetzman moved and Mr. McLarnan seconded the motion to approve the Treasurer’s Consent Agenda, as follows:

Financial Reports

Appropriation Modifications

Amended Official Certificate of Estimated Resources from the County Auditor as follows:

Enterprise Fund

006	Food Service	\$35,000.00
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Appropriation Modifications:

Enterprise Fund

006	Food Service	\$35,000.00
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- Donation \$500 Donation from the Knox County Fish & Game to the Awards fund
- Workers' Comp Authorization to re-enroll in the Ohio School Comp group rating program.
Yea: Goetzman, McLarnan, Bennett, Miller, Rogers, Theaker, Thompson. Motion carried.
- #39-15
Five-year Forecast Dr. Bennett moved and Mr. Rogers seconded the motion to approve the Five-year Forecast. (Board Referral File #39-15)
Yea: Bennett, Rogers, Goetzman, McLarnan, Miller, Theaker, Thompson. Motion carried.
- #40-15
Adjournment At 6:04 p.m., Mrs. Goetzman moved and Dr. Bennett seconded the motion to adjourn.
Yea: Goetzman, Bennett, McLarnan, Miller, Rogers, Theaker, Thompson. Motion carried.


Richard McLarnan – President


Tracy Elliott - Treasurer